Climate Academy: Enrollment Options and Registration Instructions

Two types of enrollment options are available:

Course Participants
Course participants are expected to attend each month’s webinar lecture and discussion (or view the recording if absence cannot be avoided), complete the primary readings, and participate in the discussions during the live question and answer period following the webinar lecture or later in an online discussion board. Course participants are also expected to participate in an additional webinar or complete a secondary reading and post on the online discussion board. Links for all reading and webinar selections will be made available for each topic on the course website platform, Moodle. For additional continuing education credit, registered participants can complete a final written report addressing climate change in their management of natural resources to present during the last session of the course, July 2013.

Breakdown of Monthly Tasks for Course Participants [approximate time]
- Participate in monthly webinar lectures (or view recorded webinar/discussion if absent) [1.5 hr]
- Complete primary reading [1 hr]
- Complete either a secondary reading or participate in a secondary webinar [1 hr]
- Participate in at least three monthly online discussion board posts [0.5 hr]
  - 1 post for the primary webinar
  - 1 post for the primary reading
  - 1 post for a secondary reading or secondary webinar

Registration for course participants will open on August 17, 2012.

Drop-in Participant
A limited number of spaces are available for drop-in participants to attend any of the webinars and participate in the question and answer discussions. Drop-in participants will have access to all primary reading materials and recorded webinars via NCTC’s Climate Change website. Drop-in participants can receive Continuing Education Credit through TWS for each webinar (1 credit per webinar).

Registration for drop-in participants is currently open. There is limited space for drop ins, so please sign up early.

Registration Instructions:

Course Participants
To receive credit for this course through USFWS NCTC and to be eligible for up to 30 Continuing Education Credits through TWS, please follow the instructions below to register through DOI Learn:

Department of Interior (DOI) Employees and those with a DOI Learn account (and have taken a course through DOI before):
Please register through DOI Learn https://gm2.geolearning.com/geonext/doi/login.geo
1. Log in with username and password
2. (Only if you are a supervisor) Change role in dropdown tab (top right corner of screen) to “Learner”
3. Under the “Home” tab, click on “Search the Catalog, Register for a Course”
4. Click on “Click here to continue to the Catalog”
5. In the search field, type the title of the course “Climate Academy” and click “Go”
6. Click on the course and then click “Details”
7. Click on “Enroll”
8. Follow the steps to complete your request

Non DOI Participants: Please register using the following link. It is ESSENTIAL to add the course name “Climate Academy” in the “Add Reason” box. If you do not, your request will be delayed and possibly denied.
https://gm2.geolearning.com/geonext/doi/requestaccount.geo. Once you have an account, please follow the instructions above for those with a DOI Learn account.

Registration for course participants will open on August 17, 2012.
**Drop-in Participants**
To drop in to any of the webinars, but not receive full credit for the course, please register using this link to be put on a mailing list to receive webinar announcements. There is limited space for drop ins, so please sign up early.  
[https://www.surveymonkey.com/s/G9BFQD](https://www.surveymonkey.com/s/G9BFQD)

**All Participants**
All course and drop-in participants will receive a monthly email with the webinar announcement. This announcement will contain a link to register for the webinar via WebEx. Everyone who wishes to view and participate in the webinar must register via WebEx to obtain access.

For registration questions, contact Ashley Fortune at [Ashley_Fortune@fws.gov](mailto:Ashley_Fortune@fws.gov) or 304-876-7631